

# MINUTES OF REFEREE MANAGEMENT GROUP MEETING

HELD AT: BOPRU Offices, 52 Miro Street, Mount Maunganui

ON: Thursday, 31<sup>st</sup> January 2019

AT: 6.30pm

## Present:

David Hodgson (DH)  
Craig Reilly (CR)  
Gary Dender (GD)  
Grant Moore (GM)  
John Dowling (JD)  
Pat Rae (PR)

## 1. Apologies:

Sam Fellows (SF) – via conference call

## 2. Approval of Minutes: Circulated

Minutes of last meeting be accepted

Moved CR seconded JD carried

## 3. Matters Arising from the Minutes:

Nil

## 4. Correspondence

- PR / DH sent email re budget approval
- Email thread re Referee education
- Email thread with Whakarewarewa Sports Community
- Email from Dayle Johnston resigning from RMG and as EBOP representative
- PR sent email to all EBOP referees advising of Dayle Johnston resignation and calling for nominations
- PR sent email to all EBOP referees encouraging them to attend the EBOP fitness training sessions

## 5. RMG Managers Updates:

- Chairman: David Hodgson

No report

- Governance Manager: Sam Fellows  
No report
- Resources Manager: Grant Moore  
No report
- Game Management Manager: Gary Dender  
No report
- Match Officials Coaching Support Manager: Craig Reilly  
No report
- Referee Manager: Pat Rae  
No Report
- BOPRU Board Update: John Dowling  
No report

## 6. General Business

- Governance Manager

With the resignation of Will Wilson in 2018 and Sam Fellows change of employment PR has approached Sam Fellows to return to this role which he has accepted

- EBOP RMG Representative / Resource Manager

Following Dayle Johnston email resigning the position this was circulated to the EBOP referees to nominate and elect a new representative.

Grant Moore was duly elected to take over the roll – 18 members from EBOP voted

- Training Modules / Planning

PR tabled suggested format for going forward

New modules (11) completed by NZ Rugby and distributed to all REO's nationwide.

They are:

1. Building Relationships With Coaches and Players to Deliver a Better Game
2. Effective Communication and Player Management

3. Game Plans and Reviews
4. Maintaining Space
5. Match Preparation
6. Patterns of Play
7. Recognising Trends and Managing Behaviour
8. Refereeing 7's (World Rugby Sevens Series Referee Technical Video)
9. Refereeing 7's
10. Scrum Set up – The Basics
11. Refereeing The Scrum

T & D should be run by the referee coaches – same as a rugby team / why not the referee team

Needs to be fun, learn, fit and healthy

Effective Training Plan – PR to set up a subcommittee to organise

Identify and develop trainers

Once a month to meet as a Baywide meeting on a social level

○ Structure / Portfolio Vacancies

Following a number of resignations / non-performance of a number of previous portfolio holders we have a number of vacancies

1. Historian / statistician – Malcolm Fluker / Graeme Meyrick to be approached
2. Communications - whistle blower – promote at our area meetings
3. Referee Coaching Co-ordinator – Ian Wedderburn
4. Interchange organiser – promote at our area meetings
5. Premier Panel Manager – to be discussed at next RMG Meeting
6. Division 2 / Development / Senior Reserve / Senior Schools Panel Manager - PR
7. Junior Schools U14 – U15 Panel Manager – Steve Wheeler

Expectations of RMG Executive / Portfolio Managers discussed – our success is determined by our level of commitment and enthusiasm to our various roles

○ Budget

We were initially advised that our budget had been approved – we assumed that due to the fact no communication had taken place that it had been approved as submitted.

We subsequently discovered that the budget had been approved with reductions being made to a number of categories without any consultation.

Position was discussed at considerable length – not a lot we can do as most areas of the BOPRU have had to make cuts due to the reduced community funding.

The decision was made at this point to manage our way through and we may need to consider priorities in due course

- Alumini

JD has offered to oversee the commencement project but does not want to lead or be officially involved on an ongoing basis

Suggestion is that we enlist the assistance of some other key people and form a committee to drive / steer this project which would be a long-term ongoing project – suggestions are Phil Barnett, Greg Steele, Geoff Chard, Pat Kilgraaf and Brent Drabble BOPRU Statistician – we will need to identify a suitable person to lead and chair this group

- History and Statistics

We have obtained the spreadsheets from Malcolm Langdon's daughter

PR to now oversee Evan Booker loading the data into NZRU database

- Induction and Health & Safety processes

All RMG member to read existing material on the website with a view to review content and process at our next meeting

**Meeting closed at: 7.50pm**

**7. Next Meeting (RMG)**

Date : Thursday, 14<sup>th</sup> February 2019

Time : 6.30pm

Venue: BOPRU Offices  
42 Miro Street  
Mount Maunganui

**ACTIONS: -**

<b>Action required</b>	<b>Who</b>	<b>Timing</b>
◆ Portfolio holders to report to their Managers by the 2 <sup>nd</sup> of each month	All	Monthly
◆ Managers to provide reports to DH by the 4 <sup>th</sup> of each month	All	Monthly
◆ Complete report to BOPRU Board	DH	Monthly
◆ Minutes to be done for all subcommittee meetings	All	Ongoing
◆ Organise a subcommittee to organise the T & D nights	PR	15/2/19
◆ Approach Malcolm Fluker re the Historian / Statistician portfolio	GD	15/2/19
◆ Promote the Communications (Whistle Blower) portfolio to areas	All	28/2/19
◆ Approach Ian Wedderburn re the Referee Coaching Coordinator	PR/CR	15/2/19
◆ Promote the Interchange portfolio to areas	All	28/2/19
◆ Read the existing Induction and Health & Safety processes	All	8/2/19
◆ Circulate Job Descriptions for the vacant portfolios	PR	15/2/19
◆ Have Evan Booker load data from Malcolm Langdon's spreadsheets into the NZRU database	PR	30/6/19
◆ Obtain CBOP contribution to Video Conferencing Costs \$512.00 by contacting Helen Beckett	PR	30/11/19