

Bay of Plenty Rugby Referees

TRAVEL REIMBURSEMENT POLICY

- Payment will be paid to all referees who travel to appointed fixtures under the jurisdiction of the BOPRU, Baywide meetings, and attendance at Judicial and Disciplinary hearings.
- Travel will be paid based on town centre to town centre. Please refer to the mileage grid sheet.
- Members must carpool to attend Baywide meetings and with other referees and coaches to get to games whenever possible.
- Match reports must be filed for reimbursement to be paid.
- Referee coaches will only be paid for travel to matches if a RRIMS report is filed for the referee/s.
- Travel on Interchange is at a pre-set Fixed Rate
- In exceptional circumstances, travel to attend other meetings may be paid at the discretion of the BOPRU Operations Manager.
- It is not expected that referees will make claims for using company vehicles when they are not required to reimburse for private use of that vehicle.

Travel will be calculated using standardised kilometre rates for distances from towns to games. A base grid of these distances is held by the Office Manager and Referee Manager. Referees will only need to put their town of residence on the game sheet.

All claims must be on the appropriate form for each calendar month no later than 10th of the next month. The forms are to be sent to BOPRU Attention: Office Manager, PO Box 4058, Mt Maunganui South; or fax (07)5742046, or email susan@boprugby.co.nz